



**Position:** COMMUNITY OUTREACH SUPPORT WORKER  
**Program:** Community Outreach Services  
**Community:** Cranbrook  
**Status:** Part-time 17.5hrs per week, termed until Nov 2020  
**Classification:** BCGEU Grid 10 Step 1: \$18.47 per hour  
**Closing Date:** March 24 2019

**Position requires union membership and is open to female applicants only.**

**JOB SUMMARY:** The Community Outreach Support Worker identifies and provides intervention and transitional support services to at-risk individuals in the community who are experiencing violence or are at risk of violence.

**Qualifications:**

- Diploma in a related human / or social services field.
- Minimum one year recent related experience.
- Or an equivalent combination of education, training and experience
- Strong communication skills
- Current BC Driver's License, Clean Driver's Abstract and access to a reliable insured vehicle
- Valid First Aid Certificate

**Key Duties and Responsibilities:**

- Initiates contact with individuals who are experiencing violence, or are at risk of violence. Meets clients and assesses their suitability for services offered by the program. Makes referrals to other programs, agencies and / or community resources.
- Assists individuals to adapt to, and maintain, healthy life-style choices by providing guidance and emotional support. Monitors their well-being and provides feedback and support.
- Recognizes, analyzes and assists in managing potential emergency situations and develops strategies to assist individuals dealing with a violent situation and minimize harm.
- Assists individuals in obtaining access to resources and treatments.
- Assists individuals to obtain temporary or permanent housing either directly or in co-ordination with other community services.
- Advocates for individuals being served and assists them in self-advocacy.
- Reviews individual's progress and makes reports regarding their daily activities and progress.
- Liaises with other agencies, professionals, ministry staff and the community.
- Reports to designated supervisory personnel and participates in regular supervision performance review
- Participates positively and productively as a member of the Association's staff team
- Adheres to the philosophy, policies and procedures of the Association
- Represents the Association positively and professionally in the community
- Performs other related duties as required.

Female applicants please submit resumes only to [reception@cmhakootenays.org](mailto:reception@cmhakootenays.org) Subject: CORS Worker

The Association thanks all applicants, however, will contact only shortlisted applicants.

Form Reviewed and or Updated: Mar 5 2019